



Finding Aid for

O. H. HUSEN RECORDS, 1924-1934
Accession 479

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OVERVIEW

REPOSITORY: Benson Ford Research Center
The Henry Ford
20900 Oakwood Blvd
Dearborn, MI 48124-5029
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ACCESSION NUMBER: 479

CREATOR: Husen, Otto H., 1896-

TITLE: O. H. Husen records

INCLUSIVE DATES: 1924-1934

QUANTITY: 0.8 cubic ft

LANGUAGE: The materials are in English

ABSTRACT: O. H. Husen worked in the Rouge Division of Ford Motor Company, first as Accounting Manager in 1946 then as Resident Controller in 1948. His records include financial summaries for plants and other ventures, such as the Henry Ford Trade School and Fordson Coal Company. Also included are a number of training and stock manuals.

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ADMINISTRATIVE INFORMATION

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BIOGRAPHICAL NOTE

O. H. Husen worked as secretary to W. E. Carnegie when he left to head the Ford Motor Company Accounting Department. In 1946 Husen was named Accounting Manager for the Rouge Automotive Manufacturing Operations, and in 1948 he was appointed Resident Controller for the Rouge Division.

SCOPE AND CONTENT NOTE

The records are comprised of five volumes of financial summaries, systems, surveys and statistics for numerous Ford Motor Company plants, subsidiaries, and other ventures. Examples include Henry Ford Trade School, mines, Fordson Coal Company, airport operations, marine operations, and some employee statistics. There are also several stock manuals and accounting training manuals.

ARRANGEMENT

Collection is organized chronologically.

SUBJECT TERMS

Names, Personal and Corporate

Husen, Otto H., 1896-
Carnegie, W. E., 1933-
Ford Motor Company. Accounting Department.
Fordson Coal Company
Henry Ford Trade School

Subjects

Ford Motor Company. Finance.
Ford Motor Company. Statistics.
Ford Motor Company. Employees.
Automobiles. Accounting.
Costs, Industrial

Genre and Form

Financial records

CONTAINER LIST

Box no.	Description
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Box 1

Carnegie File of Accounting: Summaries, systems, surveys and statistics
Volume I

Creech Coal Company - option to purchase, July 1928
Hospital - Iron Mountain, proposal of discontinuance, August 1928
Selling jobs - payroll, August 1928
Moore Drop Forging Company - weighing procedure, October 1928
Abell Drive Company - cancellation of contract, October 1928
Cashiers - cages, rules governing, October 1928
Fordson Coal Company - reports, November 1928
Huron Portland Cement Company - Audit, 1927-1928
Monthly rental charge - coal mines, 1928
Unrelated burden - plants, December 1928
Audit report comments - Hamilton, November 1928
Plant survey - Green Island, January 1929
Henry Ford Trade School - accounting system, November 1928-1929
Export - routine, 1929
Taxes on undeveloped property - non operating expense, 1929
Motor Wheel Corporation - audit - cancellation, March 1929
Auto motor control - "A" and "AA," April 1929
Valuation - Twin Branch, 1929
Ford Motor Company Canada - inter billing, 1929
Plant survey - Green Island, June 1929
Plant survey - Glassmere, June 1929
Audit procedure - Briggs Manufacturing Company, 1929
Body manufacturing procedure - Ford Motor Co, 1929

Volume II

Department of Commerce Statistical reports, 1929
Tabulating department routine, May 1929
Handling commercial coal shipments, May 1929
Rebilling rail freight to Hickman-Williams & Co, August 1929
Cargo coal shipped for A/C of Hickman-Williams & Co, August 1929
Inventory audit procedure - Briggs Manufacturing Company, August 1929
Billing for body dies - Ford Motor Company of Canada, August 1929
Cost of sales in conjunction with inventory shrinkage - Briggs Manufacturing Company, October 1929
Transfer of payroll currency - Fordson Coal Company, September 1929
Distribution commercial overhead - Ford Motor Company Ltd., September 1929
Computation of Ford Motor Company U.S.A. expense - Ford Motor Company Ltd, December 1929
Depletion - Blueberry Mine, October-November 1929
Royalty - Blueberry Mine, January 1930

Triplex Glass Corp of America
 Conference, October 1929
 Survey, January 1930
 Adjustments, February 1930
 Profits and losses, April 1930
Overhead distribution, October 1929
Idaho Lead mine
 Maps and data, October 1929
 Costs, March 1930
Body cancellation - Briggs Manufacturing Company, November 1929
Foreign automobiles, November 1929
Coal and coke refunds, November 1929
Invested capital - Glassmere, November 1929
Operating costs - Glassmere, November 1929
Purchase orders - dies, tools and fixtures, December 1929
Survey
 Upper Peninsula, December 1929
 Duluth dock, December 1929
Transfer of assets - Airplane plant, December 1929
Comparative statement - Lincoln - non productive minutes, December 1929
Accounting charges - Airplane plant, January 1930
Cost of shipments, January 1930
Elimination of Cleveland Branch, January 1930
Ford Motor Company of Canada Ltd. - inter company billing, January-February
 1930
Inventory instructions, February 1930
Inventory adjustments, 1930
Inventory book index, 1930
Comparative statements
 Commissary operations, March 1930
 Lincoln - Non productive, March 1930
Cleveland Airport operations, March 1930
Charges to Stout Air Service Inc., March 1930
Schedule of plants and products manufactured, March 1930
Capital invested in manufacture from raw sources, March 1930
Shop study procedure - Briggs Manufacturing Company, March 1930
Airplane Plant
 Statistics, April 1930
 Net loss, April 1930
Employment statistics - plants and branches, April 1930
Service parts - price and distribution, April 1930
Invested capital - Glassmere, April 1930
Duluth Dock operations - merger with Ford Motor Company, April 1930
Triplex Glass Company - conference, May 1930
Ratio of miscellaneous expense to total manufacturing expense, April 1930
Manufacturing operations - Boa Vista, South America, May 1930

Statement of operations
Coke ovens, byproducts, May 1930
Chemical plant, Iron Mountain byproducts, May 1930

Volume III

Statement of operations - Cement plant, December 1929
Salary rolls - A & B distribution, June 1930
Statement of operations - Blast furnace, December 1929
Plant inventory
Digest, June 1930
Instructions to Foremen, July 1930
General Instructions, July 1930
Supplemental, July 1930
Adjustments, July 1930
Organization, July 1930
Accounting instruction, August 1930
Distinguishing capital from expense, July 1930
Expense tools and equipment, August 1930
Procedure in checking production count, August 1930
Crossing of the New York Central Railroad, September 1930
Plant equipment on consignment, September 1930
Imperial Mine, October 1930
Accounting routine - Iron Mountain, September 1930
Chemical plant - cost, September 1930
Timber cutting, September 1930
Sale of equipment to Ford Motor Company, Ltd, September 1930
Motor record card - procedure and system adoption at Dearborn, October 1930
Automobile motor records - accounting records pertinent to, October 1930
Statement of operations - Chemical and charcoal, October 1930
Coal shipments to branches from Duluth, October 1930
Auto salvage operations, October 1930
Procedure for figuring parts cost at branches, November 1930
Payroll and salary roll per cent comparisons, December 1930
Notes regarding Triplex contract, December 1930
Sweeping and cleaning, December 1930
Comparison Rouge - Triplex overhead, December 1930
Hydro power operations, December 1930
Hydro plant, January 1931
Hamilton & Rossville Hydraulic Company, January 1931
Accounting data, January 1931
Audit procedure - costs, January 1931
Inter company billing plan - Ford Motor Company Dearborn and Ford Motor
Company of Canada, Ltd, August 1930
Ford and Triplex Windshield production, shipments and costs, January 1931
Annual inventory adjustments, February 1931
Statement of operations - Chemical and Charcoal - Iron Mountain, February 1931

Idle time accounting procedures, March 1931
Tractor machinery shipments to Cork, March 1931
Instructions - Automobile motor records, March 1931
Statement of operations - Cement plant, December 1930
Comparison of probable 1932 net loss- Cement plant, March 1931
Summary of claim and adjustment - Tractor machinery, January 1931

Volume IV

History and property - Ford Motor Company
Ford Schools - Henry Ford Trade School, February 1931
Accounting and paying for logs, March 1931
Consignment procedure, April 1931
Procedure for computing scrap loss, April 1931
Inventory adjustment, 1930, May 1931
Comparison of April 1931 net loss with cost of shut down, May 1931
Blueberry Mine
 Lease - opinion from Longley, June 1931
 Royalty schedule, June 1931
Ford employee arrangement for Russia, June 1931
Royalty claim and settlement - Muttallburg, July 1931
Statistics - Glassmere, July 1931
Plant inventory July 31, 1930, September 1931
Consolidated Development Company
 Proposed units, September 1931
 Instructions, October 1931
 Groups, November 1931
Red Bird Mine - Clayton, Idaho, November 1931
Blueberry Mine - Palms Book lease, December 1931
Amortization of body and fender dies, December 1931
Red Bird Mine - Clayton, Idaho, December 1931
Inkster and St. Clair Shores welfare, January 1932
Consolidated statement of operation, 1930
Coal, 1930
Iron Ore mines, 1930
Coke oven byproducts, 1930
Blast furnaces, 1930
Steel mill operations, 1930
Cement plant, 1930
Glass plants, 1930
 Detail, 1930
Lumber, 1930
Chemical and charcoal operations, 1930
Airplane plant operations, 1930
Johansson products operations, 1930
Paper mill operations, 1930
Commissary stores statement of operations, 1930

Miami Farm Company operations, 1930
Sales of filtered water, 1930
Wool cloth, 1930
Henry Ford Trade School operations, 1930
Ocean and lake - Marine operations, 1930
Expenditures - Pacific Coast branches, 1930
Memo consignment supplement, January 1932
Salaries and wages paid in Michigan in 1931, February 1932
Preliminary inventory adjustment, February 1932
1931 Employees statistics, February 1932
Fender dies at Long Beach, California, February 1932)
Renovated body dies used in building new dies, February 1932
Plant replacements, February 1932
Inventory adjustment for year end 1931, February 1932
Dining room expense, March 1932

Volume V

Abandonment of Cabot, April 1932
Elimination of pricing expense requisitions, April 1932
Red Bird Mine - Clayton, Idaho, April 1932
Glass plants - invested capital, April 1932
Bodies purchased or manufactured, May 1932
Foreign woods - imports and exports, June 1932
Allied Industries - consolidated statement, June 1932
Statement of operations for 1931
 Coal, May 1932
 Iron ore, May 1932
 Coke ovens, May 1932
 Blast furnace, April 1932
 Steel mill, May 1932
 Cement, May 1932
 Glass, June 1932
 Lumber, May 1932
 Chemical and charcoal, May 1932
 Airplane, April 1932
 Airplane promotion, April 1932
 Comparative airplane, April 1932
 Automobile salvage, June 1932
 Paper mill, April 1932
 Johansson products, June 1932
 Johansson products, June 1932
 Wool cloth, May 1932
 Commissaries, March 1932
 Marine, May 1932
Banking situation, Upper Peninsula, June 1932
Accounts, June 1932

Piece work, August 1932
Airplane data, August 1932
Airplane cost, 1931, August 1932
Airplane sales, August 1932
Bodies purchased or manufactured, August 1932
Vacant and partially used property, September 1932
Operating mines or purchasing coal, September 1932
Assets and Liabilities, October 1932
Unallocated expense, October 1932
Shut down cost - Upper Peninsula, September 1932
Wood operations - Iron Mountain, November 1932
Abandonment of Cabot, November 1932
Rental Agreements, November 1932
Inventory adjustment, 1930 revised, November 1932
Red Bird mine, November 1932

Box 2

Appraisal Division, 1925-1926 (2 folders)
Stock and Training Manuals
Map of U.S. Naval Training School, Dearborn, June 1943
Ford Motor Company Manufacturing Plant Productive Stock Manual, September 1947
Manual for Control of Non-Productive Stock, November 1947
Manufacturing Training, February 1948
Ford Accounting Training Program summarization of activities, July 1948